

[Date]

[Employer Name]

[Attn: Supervisor/HR Representative]

[Street Address]

[City], MN [ZIP Code]

Re: Unpaid Wages or Commissions

Dear [Supervisor/HR Representative]:

My employment ended on [Date]. This letter is notice and demand under Minnesota Statutes Section 181.13 for my yet unpaid wages or commissions.

Sincerely,

[Signature]

[Your Name]